

When YOU Do the Art

SUBMITTED ARTWORK NOT ADHERING TO THE FOLLOWING GUIDELINES IS SUBJECT TO EXTRA GRAPHIC MANIPULATION FEES.

- ◆ Printouts (*Proofs*) MUST be included.
- ◆ Artwork MUST be the correct size.

ALL GRAPHICS FILES AND FONTS MUST BE INCLUDED. (WINDOWS FONTS ONLY; DO NOT SEND TRUE TYPE FONTS, DO NOT SEND FONTS CONVERTED FROM MAC TO PC. FONT SIZE MUST BE GREATER THAN 6.5 PTS. ON THE CD FACE. SCRIPT FONTS DO NOT WORK WELL ON THE CD FACE AS THE LIGATURES TEND TO DROP OUT. FONT SIZE MUST BE LESS THAN 12 PTS. ON THE SPINES.

- ◆ Page layouts must use Microsoft Word, Adobe Illustrator, Adobe PhotoShop, or SureThing ONLY. Any other programs will be billed additional charges.
- ◆ **PC USERS:** must supply me with TIFF files if you want best reproduction. One for each item, i.e.; CD face.tif, Tray Card.tif, Insert.tif
- ◆ Accepted File Formats: TIFF, JPEG, EPS, PNG, and BITMAP

When I Do the Art

IMAGES:

(1) band logo OR (1) photograph (\$15 extra set-up charge per extra file)

TEXT: *I will include:*

- ✓ Band Name
 - ✓ CD Title
 - ✓ Songs
 - ✓ Musicians
 - ✓ Copyright / Contact Info
- ◆ typing of lyrics and other larger bodies of text will be billed at the standard graphics rate of \$50/hour

MORE THAN ONE ROUND OF CHANGES WILL BE CHARGED STANDARD GRAPHICS RATE...